

Willowgrove University Heights Community Association Minutes



Date: **March 20, 2019 7:00pm**
 Location: **Willowgrove School Library**

Members in Attendance			
Name	Present	Name	Present
2018-2019 WUHCA BOARD			
Carman C. (President)	X	Yuly R. (VP)	
Chrissie G. (Secretary)		Bonnie T. (Treasurer)	X
Dana W. (Adult Programs)		Dayla B. (Youth Programs)	X
Malvina R. (Past President)		Gwen C. (Social)	
Paul C. (Equipment)	X	(Traffic)	
Jenn B. / Scott F. (Basketball)		Vijay T. (Soccer / Booking / Centennial Liaison)	X
Jocelyn T. (On Line / Membership)	X	(Social Media)	
Heather D. (Willowgrove Liaison)	X	Jennifer O. (Rink / Holy Family Liaison)	
Shalla S. (Softball)	X	Karen F. (CoS)	X
Julian H. (Kindersoccer)		Glenda C. (Forest Grove Liaison)	X

1. Call to Order @ 7:08 pm.
2. Minutes adopted by email prior to meeting. (Bonnie 1st, Shalla 2nd), carried.
3. Motion to adopt agenda (Bonnie 1st, Paul 2nd), carried.
4. City Councillor report – Zach Jeffries – Not Present
5. Community Consultant Report – Karen
 - a. Please see monthly report sent out by Karen
 - b. Organizational assessment tool
 - o Please do online survey monkey tool by April 3 – Karen will then send out another doodle poll for a focused time/presentation for WUHCA board members
 - c. How Effective is your CA website and FB tool

- Another tool developed for looking at website/FB, check on phones/computers to see how it fits
 - Send any feedback to Jocelyn (registration.coordinator@wuhca.ca)
 - Fall – leisure guide is only going to have 6 pages for CAs
 - d. Needs some information from rink – Karen will contact Jen
 - Needs electricity bill (Bonnie has not got one yet from SaskPower – Bonnie will look into it) and other bills – Bonnie will send to Karen
 - e. Programs summary – needs numbers of kids that played softball and soccer last summer from Shalla and Vijay – will bring everything in April and send update via email re:same
 - f. Appreciation event – March 28; 1525 Ave P S; go down ave P hit campground and on right there is parking lot, go through that and there is new building
 - g. IT summit in May – online registration, social media, websites – day long event, more information to follow
 - h. Indoor coordinator training May 16
 - i. Winter Grant will be opening up – email came out today; Karen will send Carmen the information
6. Treasurer’s report – Bonnie
- a. See attached
 - b. StackPay – deposits every day, inconvenient as needs to reconcile all small amounts
 - c. Has a couple of checks to follow up on, will go through old emails
 - d. Needs instructor info – Dayla will send soon and will send email to Dana for follow up
7. President Report - Carmen
- a. Skate Day – lots of fun, very cold, only had 7 attendees, very cold that day
 - b. Thanks for all your hard work
 - c. Still is unable to send emails from president@wuhca.ca
 - d. Nominated Vijay for soccer award
8. Correspondence
- a. Co-op summer camps – want us to put up a poster
9. Task Force Leader reports
- a. Vice president – Not Present
 - b. Program coordinators
 - i. Any program suggestions send to Dayla/Dana
 - 1. Carmen had heard suggestion of voice for a class
 - ii. Adult – not present
 - iii. Children - Dayla
 - 1. Yoga – children need their own mats/ for the class
 - 2. Dance – Glenda may know a couple of individuals, will look into and pass onto Dayla; an adult needs to be present if under 18
 - iv. Spring programs are offered by lots of other CAs – Vijay is unsure about bookings, not something we have done previously, after April there is lots of activities that are not community, not as much for adults; Yoga in the Park was done a few years ago/ ideas for maybe adult boot camp (outside)
 - v. Kindersoccer
 - 1. Next year kindersoccer will have to go on our own online registration system
 - vi. Soccer
 - 1. 221 registered; 107 new memberships

2. Will look into possibility of incremental late fee increasing every week
3. Jerseys
 - a. U9 has enough jerseys
 - b. Tim Horton's sponsoring U5 and U7 jerseys – only ball and jersey, no socks and shorts this year; also ordered jerseys for kindersoccer
- vii. Softball
 1. Registration open until March 22; late fee of \$25 will be added on as of that date
 2. Numbers are down - Blue Jays baseball now has girls league and their numbers have increased and is taking away from our programming
 3. Will need shirts ordered for 3 year olds – Paul will look into it
 4. Needs a copy of liability insurance for the city
- viii. Basketball is finished
- c. Social Coordinator
 - i. Go Out and Play – 16th place; ~50,000 hours; top 5 had 400,000 plus hours. Some push back in community about rink is already built; winner was Shields – had community walks/ activities planned every day
 - ii. Garage sale
 1. Second weekend in May
 2. ? add bottle drive to it
 3. ?Kijiji, ?promote on FB
 4. ? possibility of setting up tables in square
 - a. Condos in area are unable to have garage sales
 - iii. Earth day cleanup
 1. Falls on Easter Monday
 2. Get people to take pictures of them with their trash bags on social media and offer giveaway?
 - iv. Family Day
 1. September
- d. Communications / Media Coordinator
 - i. Cheveldayoff – not currently receiving payments, will remove from website
 - ii. Still working on website, to make it not look like a blog as much, but changes have been made; consensus looks better
 - iii. Delete old posts
 - iv. Update to apparatus for getting confirmation emails through to everyone
 - v. Put something on website for where to Buy Membership (paying for community rink, supporting free community events, etc).
 - vi. TechSoup – can get G Suite for free as well as discounts on other technological services; need to send Incorporated certificate and budget – Carmen and Bonnie will forward to Jocelyn
 - vii. Hosting fees will be comin up due in June. Looking at other hosts. Suggestion for local host BlackSun
- e. Rink Coordinator
 - i. some vandalism at shack early last week - inside the shack was neon orange and sticky; Glenda washed down all the walls and floor – no way to get water in shack except from fire hose; there was an email on the weekend that something else happened in the shack
 - ii. Shack open throughout weekend and shed was closed on Sunday
 - iii. Shack is currently open from 0800-2200 daily
 1. Think of ideas for next year for shack hours

- iv. Willowgrove Rink SARCAN account is set up – virtual bottle drive and can be done from any SARCAN
- v. Blades Tickets – unsure of who to contact to get tickets; game is on Friday and just heard last week about it
- f. Booking Coordinator
 - i. Basketball is done
 - ii. Soccer is done
 - iii. Library is booked for next 3 meetings
 - iv. Children/adult programs is complete
 - v. Booking for fall starts in June – will need to meet with adult/child programs/basketball/soccer coordinators to plan same
- g. Membership - None
- h. Equipment Coordinator
 - i. Drawn out some racking to make equipment room manageable; trying to get more organized in the area
 - ii. Motion – spend as much as \$1000 on materials for shelving in equipment room (Paul 1st; Heather 2nd) carried
 - 1. Credit to Warman Home Center – Bonnie will look into value and send information to Paul; Paul will ask Jen about contact there
 - iii. Small gym room is collecting things from the school; Paul spoke with Connie and they removed their things, will continue to monitor
- i. Traffic Coordinator
 - i. Nothing to report
 - ii. Question around parking right in front of dentist/pizza place? Karen will look into it; curb but no stalls marked there
- j. School Liaisons
 - i. Holy Family
 - 3 way conferences this week
 - BINGO cancelled
 - ii. Mother Theresa - None
 - iii. Willowgrove
 - 3 way conferences interviews this week
 - iv. Centennial
 - 3 way conferences next week
 - Parents parking in loop in the morning and traffic gets congested
 - v. Forest Grove
 - Movie night April 5th
 - Presentation on April 9th at 1830 on anxiety in children
 - School board has decided to move Willowgrove Kids schools; population 600 and they are taking everyone North of Attridge and develop a new K-8 in Silverspring School and no children will be bused to Forest Grove school; no boundary in place but no busing will be provided to the school from Willowgrove

10. New Business

- a. Permanent signage – Karen will look into permanent signage being built on city property
- b. Sump Pumps draining on sidewalks – Carmen to take a picture and send to Karen to look into it
- c. Newsletter – do one in August for September programming
 - i. Delivered by Canada Post/ Bridges
 - ii. Canada Post Card Glenda passed on to Lionel

11. Meeting adjourned @ 9:35

Next meeting April 17 – 1900-2200 Willowgrove School Library