

Willowgrove University Heights Community Association Minutes



Date: **February 26, 2017**

Location: **Willowgrove School Library (LRC)**

| Members in Attendance | | | |
|------------------------------|----------------|-------------------------|----------------|
| Name | Present | Name | Present |
| Karen Farmer (COS) | X | Jennifer Oleksyn | X |
| Glenda Clezy | | Angela Hyra | X |
| Malvina Rapko | X | Jason Hosain | |
| Heather Desjardins | X | Stacey Waters | |
| Bryan Dekelver | | Lionel Tootoosis | X |
| Bill Johnson | X | Siobhan O'Connor | |
| Dana Begg | X | Sun Duggan | |
| Amee Joshi | X | Kenelm Grismer | |
| Chrissie Gutmann | | Shalla Shular | |
| Catherine Delaney | | Vijay Tumber | X |

1. Call to Order @ 7:3 pm
2. Motion to adopt agenda as written (Jennifer 1st, Lionel 2nd), carried
3. Motion to adopt minutes (Bill 1st, Jennifer 2nd), carried
4. Guest presenter – Heather (SUM Theatre)
 - a. Focusing on everyone, accessibility – May online promotion
 - b. Looking for volunteers – deliver flyers
 - c. Donation request of \$650.00
 - d. Placement of the show – Asked if can use the square? Grass, and accessibility for wheelchairs. Flat is preferable. 1 performance, would likely be near the beginning. Will bring a bathroom. Promote walk/bike to the park.
 - e. Flyers out by May, scheduled and booked. Matinee. Sunday night preference.
 - f. Cross guard – WUHCA can arrange for this.
5. City Councillor report – Zach Jeffries – not present
6. Community Consultant Report – Karen
 - a. Emailed report

7. Treasurer's report – Bill
 - a. January 31, 2018 balance – \$47,973.79 plus GIC - \$50,000.
 - b. Motion that the following expenses be approved (Bill 1st, Angela 2nd), carried:
 - i. Erin Bokshowan (\$65.00) – refund
 - ii. Nelson Quan (\$40.00) – refund
 - iii. Hongxiong Ma (\$50) – refund
 - iv. Jody Stevenson (\$15) – registration refund
 - v. Malvina Rapko (\$105.51) – dance expenses
 - vi. Angela Hryniuk (\$193.48) – skate day refreshments
 - vii. Willowgrove Indoor Soccer Coaches Honorariums (\$1,255.00) – 11 honorariums
 - viii. Magnetsigns (\$1,026.00)
 - ix. Vijay Tumber (\$24.41)
 - x. EACCA (\$1,802.17)
 - xi. Evergreen CA (\$113.33)
 - xii. Silverspring CA (\$668.49)
 - xiii. SFG (\$511.91)
 - xiv. Jessica Klein (\$25.00) – refund
 - xv. Shannon Farago (\$10.00)
 - xvi. Lionel Tootoosis (\$1,325.33) – newsletter expenses
 - xvii. Stacey Waters (\$50) – program refund
 - xviii. Malvina Rapko (\$25) – program refund
 - c. Thank you to Point Optical for sponsoring the Skate Day and refreshments. Total sponsorship was \$443.48. 3 memberships sold at Skate Day. A total of \$350.00 was donated toward the rink.
 - d. \$50 credit for the entire year for WUHCA board members to use toward activities.
8. President's report – Malvina
 - a. Malvina discussed if it would be helpful to have times on the agenda. Guest presenters always first.
9. Correspondence – Malvina
 - a. None
10. Task Force Leader reports
 - a. Vice president – Chrissie – Not present.
 - b. Program coordinators – Amee / Dana - No new update.
 - c. Soccer Coordinators – Heather / Vijay
 - i. 146 soccer registrants so far.
 - ii. Indoor season ending soon. Trying to keep coaches on for summer.
 - iii. U9 to be switched because it conflicts with softball.
 - iv. Wallace Park permit needed for kindersoccer.
 - d. Softball Coordinator – Shalla
 - i. 30 registrants so far.
 - ii. Shalla needs access to the on line registrations. Need to add info about volunteering to coach.
 - e. Basketball Coordinator – Bill - No new update.
 - f. Social Coordinator – Angela
 - i. Family skate day: Approx. 130 people. Hot chocolate a hit. Switch skate directions half way through.
 - ii. Upcoming Dance – cancelled idea for March. Too many booking issues. Outdoor event possibly in June – 2nd weekend (June 9th). Street hockey & dance. Details to be discussed at the next meeting.

- iii. Remai Modern – van to come out for fun day in September.
- iv. Grants from the City – applied to the city in the past, denied last year for the Fun Day in the Park.
- g. Membership Coordinator – Catherine
 - i. Catherine has access for on-line registration from Jason.
- h. Communications / Media Coordinator - Lionel / Stacy
 - i. Always 2 people to have access to social media, access rights, twitter account, etc. Twitter account created. 6 followers.
 - ii. Newsletter mailed out. Newsletter to the website – link is now on facebook and the website.
 - iii. Working on an advertising/marketing plan.
 - iv. Using this year’s current email, people need to opt in. Option to unsubscribe. Promote the rink. Need to determine what we can and can NOT do.
 - v. Put info on the signs for soccer and ball registration– please email to Stacey so that she can post it at the same time as the sign goes up.
- i. Equipment Coordinators – Kenelm – no new update
- j. Rink Coordinator – Scott/Jennifer/Glenda
 - i. The board discussed the rink. Full details of the discussion available upon request.
- k. Booking Coordinator – Bryan – No new update.
- l. Traffic Coordinator – Siobhan – No new update.
- m. School Liaisons
 - i. Holy Family (Jennifer) – None.
 - ii. Mother Theresa (Angela) – None.
 - iii. Willowgrove (Heather) – None.
 - iv. Centennial (Lionel) – None.
 - v. Forest Grove (Glenda) – None.

Discussion about having a single point of contact for liaison updates.
- n. On line (Jason) – Not present.

11. New Business

- a. None.

12. Meeting adjourned @ 9:43 (Lionel)

Next Meeting: April 16.