

Willowgrove University Heights Community Association Minutes



Date: **June 18, 2018**

Location: **Willowgrove School Library (LRC)**

Members in Attendance			
Name	Present	Name	Present
Karen Farmer (COS)	X	Jennifer Oleksyn	X
Glenda Clezy		Angela Hyra	X
Malvina Rapko	X	Jason Hosain	
Heather Desjardins	X	Stacey Waters	X
Bryan Dekelver	X	Lionel Tootoosis	
Bill Johnson	X	Siobhan O'Connor	
Dana Begg	X	Vijay Tumber	X
Amee Joshi	X	Kenelm Grismer	X
Chrissie Gutmann	X	Shalla Shular	
Catherine Delaney			

1. Call to Order @ 7:45 pm.
2. Motion to adopt minutes for May with amendment – expense for Amrita Tumber was \$120 (Heather 1st, Vijay 2nd), carried
3. Motion to adopt agenda as written (Ameel^{1st}, Kenelm 2nd), carried
4. City Councillor report – Zach Jeffries – not present
5. Community Consultant Report – Karen
 - a. Karen handed out a report
 - b. \$7500 grant for the rink
 - c. Thank you for the outgoing volunteers for all their work for setting things up for the fall.
 - d. Fall AGM considerations – when to advertise, newsletter, need to advertise any changes to the bylaws
 - e. Financial audit is at the end of June. A 2018-2019 budget will be required for the AGM.
 - f. Parks is aware of the issues with the spray park – clogged drains.
 - g. New bus route aimed for medical appointments and downtown.
 - h. SUM Theatre is July 8th.
 - i. Joint use agreement with schools – Clubs have to pay \$15 / hour to use the schools. CAs need to pay \$5 / hour. City is proposing that the City will pay these rental fees for CAs. Proposal is going to

Council for consideration. Going to have one on-line booking system for both schools but this is not sorted out yet.

- j. Changes to the Leisure Guide - City is looking at having a condensed version. Printed versions would be a Leisure Centres.

6. Treasurer's report – Bill

- a. May ending balance – \$63,159.95
- b. Year end June 30th. Bill working to put together the info for the audit.
- c. Motion that the following expenses be approved (Bill 1st, Ameer 2nd), carried:
 - i. Kenelm Grismer (\$785.69)
 - ii. Sutherland Forest Grove Community Association (\$753.04)
 - iii. EACCA (\$702.50)
 - iv. Malvina Rapko – General Expenses (\$88.38)
 - v. Derek Hnatiw – Soccer Expenses (\$250.00)
 - vi. Soccer Coach Honorariums
 - 1. Heather Harmon (\$40.00)
 - 2. Quinn Dubnick (\$40.00)
 - 3. Joshua Schultz (\$40.00)
 - 4. Keiran Killick (\$40.00)
 - 5. Jennifer Chevrier (\$40.00)
 - 6. Jonathan Turner (\$40.00)
 - 7. Edward Dusseault (\$65.00)
 - 8. Tyler Wist (\$65.00)
 - 9. Natalie Benoit (\$65.00)
 - 10. Chris Frank (\$65.00)
 - 11. Andrew Urmson (\$65.00)
 - 12. Talia Cantafio (\$65.00)
 - 13. Brad Cressman (\$75.00)
 - 14. Hung (William) Thai (\$75.00)
 - 15. Kelsey Muma (\$75.00)
 - 16. Junelle Gollier (\$75.00)
 - 17. Kelly Rapko (\$75.00)
 - 18. Jeff Nelson (\$75.00)
 - 19. Derek Hnatiw (\$85.00)
 - 20. Matthew Hnatiw (\$85.00)
 - 21. Breanne Sherwood (\$85.00)
 - 22. Vijay Tumber (\$85.00)
 - 23. Mark Corrigan (\$85.00)
 - 24. Raina Cross (\$85.00)
 - 25. Julian Heath (\$85.00)
 - vii. Soccer Reimbursements
 - 1. Jinelle Goller – Making Ethical Decision (\$35.00)
 - 2. Edward Duseault – Making Ethical Decisions (\$35.00)
 - 3. Vijay Tumber – Marking Wand (\$44.37)
 - 4. Shirts for Kindersoccer Teams (\$266.40)

7. President's report – Malvina

- a. Porto-potty – School missed it because there were a lot of people looking for a bathroom. Definitely need it during soccer and baseball season. Would like to put it out during the summer.

Would like to have it but see if we can get it closer to the spray park if we can. Sunbelt is the company.

- b. Look into a google calendar that is shared with the group so that we don't miss key things during the year.
 - c. Facebook has been promoting the different positions. Two people interested – Community Watch, and Social Media. Karen happy to help with training over the summer. Holding off on MagnetSigns because they are expensive (\$1000). Decided to wait until the AGM / Soccer registration, then we can wait to see what positions are still available.
 - i. Discussion about the how to keep people in their positions longer. Discussion about term length. Karen to send some information about how other boards manage the terms.
8. Correspondence – Malvina - None.
9. Task Force Leader reports
- a. Vice president – Chrissie
 - i. Discussed the insurance policies we currently have in place. Board determined to stay with existing insurance policies. New board to review the insurance policies in place in October.
 - b. Program coordinators – Ameer / Dana – No new update.
 - c. Soccer Coordinators – Heather / Vijay
 - i. To discuss with new board – Consideration of reducing the honorarium to \$100 for indoor soccer coaches.
 - ii. Would like to get more support with additional soccer coordinators to help out.
 - iii. Suggested that WUHCA stick with SYS in the fall as they are a sanctioned association.
 - d. Softball Coordinator – Shalla- Not present
 - e. Basketball Coordinator – Bill - No new update.
 - f. Social Coordinator – Angela
 - i. Fun Day – Breath Studio would like to put together a street fair in the parking lot near Safeway. They are organizing a beer garden. Looking to partner with WUHCA – we would still be responsible for the bouncy castle, face painting, etc. Board agreed to move Fun Day to this event IF we can have bouncy castles, etc. All profits from the event would go to the rink. Concern raised that it is no longer walkable and consideration of supportive businesses. Could also have kids have wrist bracelets for the bouncy castles (could charge \$5 per bracelet).
 - g. Membership Coordinator – Catherine – Not present.
 - h. Communications / Media Coordinator - Lionel / Stacey – No new update.
 - i. Equipment Coordinators – Kenelm – No new update.
 - j. Rink Coordinator – Jennifer
 - i. Jenn to keep the Board updated by email.
 - k. Booking Coordinator – Bryan – No new update.
 - l. Traffic Coordinator – Siobhan – Not present.
 - m. School Liaisons
 - i. Holy Family (Jennifer) – Holy Family gave a cheque for the rink. They plan to raise \$1000 for the rink.
 - ii. Mother Theresa (Angela) – None.
 - iii. Willowgrove (Heather) – None.
 - iv. Centennial (Lionel) – Not present.
 - v. Forest Grove (Glenda) – Not present.
 - n. On line (Jason) – Not present.

10. New Business

- a. Plan for September. Going to have an email discussion.
- b. Not going to sell items at SUM Theatre.

11. Meeting adjourned @ 9:30pm (Kenelm)