

Willowgrove University Heights Community Association Minutes



Date: **January 15, 2017**

Location: **Willowgrove School Library (LRC)**

Members in Attendance			
Name	Present	Name	Present
Karen Farmer (COS)	X	Jennifer Oleksyn	
Glenda Clezy	X	Angela Hyra	X
Malvina Rapko	X	Jason Hosain	X
Heather Desjardins	X	Stacey Waters	X
Bryan Dekelver		Lionel Tootoosis	X
Bill Johnson	X	Siobhan O'Connor	X
Dana Begg	X	Sun Duggan	
Amee Joshi	X	Kenelm Grismer	X
Chrissie Gutmann	X	Shalla Shular	
Catherine Delaney		Vijay Tumber	

1. Call to Order @ 7:32 pm
2. Motion to adopt Previous Meeting Minutes (Siobhan 1st, Amee 2nd), carried.
3. Motion to adopt agenda as written (Siobhan 1st, Angela 2nd), carried.
 - a. Add new business (Siobhan) – City of Saskatoon is increasing the price of green bins.
4. Guest presenter – None
5. City Councillor report – Zach Jeffries – not present
6. Community Consultant Report – Karen
 - a. Karen handed out a report.
 - b. The City will be holding public consultation for Transit Villages. There will also be on line consultation. Lionel asked if there would be incentives for using transit.
 - c. If planning an event in the park, please fill out the application form.
 - d. Grant opportunities for events in the winter.
 - e. YAS opportunities to be sent to the schools for their newsletters and to Stacey for the website.
 - f. Wallace Park – Work will begin in the spring to deal with the drainage and the play structure.
 - g. Rink - there is space for a larger warm up shed if we want but will need to go through the permit process and there would need to be the cost associated with it. CA would be responsible for the

maintenance of the shed. A 10X10 is needed to start for the heated water source. Water will come from the spray park - City will pay for the water connection and the electrical. Rink meeting likely on Jan 24th. Could build a small shed to start and add on at a later date. 40 people have signed up to help. Most rinks don't have a solid base. Glenda has the details from the City of Warman.

h. Contact Karen if you have civic concerns or suggestions.

7. Treasurer's report – Bill

a. December 31, 2017 balance – \$56,228.62 plus GIC - \$50,000.

b. Motion that the following expenses be approved (Bill 1st, Siobhan 2nd), carried:

i. Jason Hosain – \$998.38 (On-line)

ii. Amber Fusco - \$29.69 (Refund)

iii. Jill Dyck - \$400.00 (Dance Instruction)

iv. Shannon Farago - \$40.00 (Program Refund)

v. Tricia Drabek - \$26.00 (Enrollment Refund)

c. Sun resigned from her position as assistant treasurer. Would be in our interest to advertise for a new assistant treasurer. Going to advertise for the secretary position as well. Also add to school newsletters.

d. Thanks to Jason on the on-line registration.

e. Discussion about how to make it flow better for supporting businesses and use e-transfer. Could use for businesses but not for membership registrations.

8. President's report – Malvina

a. Thanks to Jason on the on-line registration.

9. Correspondence – Malvina – no new correspondence

10. Task Force Leader reports

a. Vice president – Chrissie - No new update.

b. Program coordinators – Ameer / Dana

i. Busy inputting everything. Only one or two late registrations.

ii. Piyo instructor has resigned. Going to look for another instructor.

iii. Heard no complaints about the registration.

c. Soccer Coordinators – Heather / Vijay –

i. Submit mini-SISCO entry form to SYS for all WUHCA community soccer teams (February 2-11, 2018)

ii. Provide soccer information to website and media coordinator to post

iii. Enter information for outdoor soccer into Goalline.

iv. Outdoor soccer registration will be from February 5 to March 2, 2018

v. Will be attending next Program Coordination Committees and sending an email to coaches to collect with mini-SISCO schedules

d. Softball Coordinator – Shalla

i. Attended a softball meeting with coordinators from other communities on the east side of Saskatoon

ii. We decided to increase ball fees this year (as it has been numerous years since an increase)

iii. Blastball increased to \$60; Rookie ball increased to \$70; Mites ball increased to \$80

iv. Kinderball will stay at \$40 (no increase this year)

v. The season runs from May 1 – June 25

vi. Blastball and Mites ball is played Monday/Wednesday evenings; Rookie ball is played Tuesday/Thursday evenings; Kinderball is played on Thursday evenings only

- vii. We are also imposing a late registration fee of \$25 after March 16 -> I need this advertised on the website in bold since it is new this year.
- viii. Will softball be advertised on the roadside sign? If so, please promote the online registration that is new for softball this year, as well as the in-person registration on February 13th.
- ix. There are no softball coordinators for Silversprings or Evergreen this year, so our info has been put on the Saskatoon Minor Softball League's website and may be given to those community associations as well.
- x. SMSL is planning a pilot project to get softball into the schools at gym time (Grades K-4). There is no cost to the school and no extra planning for the gym teachers (in fact, the teacher will likely get that period off). SMSL does everything and brings everything required. If this is something our schools are interested in, could the school liaisons bring it up at the next council meeting and let me know if they want to proceed/want more info.
- xi. Completed newsletter advertising Softball registration (waiting to receive confirmation from Bryan Dekelver on date of in-person registration)
- xii. Softball In-Person Registration will be Tuesday, February 13, 2018; 7pm at Willowgrove School Common Area. Need volunteers for this and other materials as necessary (eg laptops).
- xiii. I will forward the softball info portion of the newsletter to the school liaisons once Bryan has verified the in-person registration date
- e. Basketball Coordinator – Bill - No new update. More gym issues.
- f. Social Coordinator – Angela
 - i. Family Skate Day at ACT. Buying hot chocolate and treats. Point Optical going to sponsor.
 - ii. Dance on March 10th. Concession and fundraiser for the rink. Holy Family School Gym. 6:30-10. 50s Sock Hop theme. Encouraged to dress to the theme. Door prizes, food concession, etc. Hot dogs and pizza and snacks. Floats and a bar. All ages. Admission by donation. Need to have veggies/healthy option (ziplock options) and need to have designated driver bands. Budget – Motion that a budget of \$1500 be approved for the Dance (Siobhan 1st, Bill 2nd), carried.
- g. Membership Coordinator – Catherine – Not present.
- h. Communications / Media Coordinator - Lionel / Stacy
 - i. Draft newsletter passed around. Dance will be added. SaskAbilities quote - \$145/1000. We are up to about 5000 households. Grant from City is about \$5000 a year – newsletter is a requirement of the City. Newsletter will be black and white. Motion that a budget of \$1750 be approved for Saskabilities to do the printing and packaging plus any costs associated with Canada Post. (Lionel 1st. Kenelm, 2nd), carried.
 - ii. Windy willows preschool starting. They will be doing an add on the website and a Facebook post for \$50.
 - iii. Lionel going to put together a strategy for advertising and present at a future meeting.
 - iv. Community garage sale is the second weekend of May. To be included on the newsletter.
 - v. Can look at adding a link on the registration page for donations to the rink in the amount of \$10, \$20, \$50, \$100.
- i. Equipment Coordinators – Kenelm - No new update.
 - i. Corner posts do a lot of damage to the mesh soccer bags. Going to look into this.
- j. Rink Coordinator – Scott/Jennifer/Glenda
 - i. Glenda to send info re fundraising to a larger group of people.
 - ii. Committee is meeting pretty soon and then will have an update at the next meeting.
- k. Booking Coordinator – Bryan – Not present.

- l. Traffic Coordinator – Siobhan - No new update.
 - i. Karen to provide an update on the site at Muzyka and Patrick.
- m. School Liaisons
 - i. Holy Family (Jennifer) – Not present.
 - ii. Mother Theresa (Angela) – None.
 - iii. Willowgrove (Heather) – None.
 - iv. Centennial (Lionel) – None.
 - v. Forest Grove (Glenda) – None.
- n. On line (Jason)
 - i. Winter Registration - 115 registrations. 65 memberships.
 - ii. Easy to add programs.
 - iii. Participants found it easy to use. Can register multiple programs at one.
 - iv. Purchased the program for \$999.38 for the year (including the set up fee). \$750 every year after. (35% discount for the first year).
 - v. Difficult to change a person if they register in the wrong class / cancel registrations.
 - vi. Had to get a Paypal Pro. Difficult to set up this program. \$400 a year. Leave it open throughout the year because it's challenging to set up.
 - vii. There were some discrepancies for the waitlisting. Many people came to the in person registration and told them they want to be on the waitlist.
 - viii. Going to use the online link for skate day for memberships.

11. New Business

- a. Review of Bylaws, policies and procedures
 - i. Bylaws – look at making changes to the following:
 - 1. (2.2) Annual Membership - Dates set by the board. We wanted to switch the dates (July to July) dues to soccer registration. Needs to be voted on at the AGM – notify members in advance of the AGM (eg. a month in advance).
 - 2. (2.6) Requirement for membership cards. Karen is going to get more information.
 - 3. (3.5) Generalize the names of positions. Increase the number of member(s) at large.
 - ii. Policies and procedures – look at making changes to the following:
 - 1. Asked committee to take a look at the job descriptions and let the group know if updates needed. Bring back for April meeting.
 - 2. Participant program registration – change 1 under procedure about cost of membership and the need for membership cards.
 - 3. Executive job description – number 4 – change the days of the meetings.

l. Meeting adjourned @ 9:12 (Bill 1st, Kenelm 2nd)

Next Meeting: February 26.