

Willowgrove University Heights Community Association Minutes



Date: **April 16, 2017**

Location: **Willowgrove School Library (LRC)**

Members in Attendance			
Name	Present	Name	Present
Karen Farmer (COS)		Jennifer Oleksyn	
Glenda Clezy		Angela Hyra	X
Malvina Rapko	X	Jason Hosain	
Heather Desjardins	X	Stacey Waters	X
Bryan Dekelver		Lionel Tootoosis	
Bill Johnson	X	Siobhan O'Connor	X
Dana Begg	X	Vijay Tumber	
Amee Joshi		Kenelm Grismer	
Chrissie Gutmann	X	Shalla Shular	X
Catherine Delaney	X		

1. Call to Order @ 7:35 pm
2. Malvina introduced Megan. Megan is considering joining the Board.
3. Motion to adopt minutes for February and March (Bill 1st, Dana 2nd), carried
4. Motion to adopt agenda as written (Siobhan 1st, Angela 2nd), carried
5. City Councillor report – Zach Jeffries – not present
6. Community Consultant Report – Karen – not present
 - a. Karen sent out a report by email.
7. Treasurer's report – Bill
 - a. March 31, 2018 balance – \$42,618.00 plus GIC - \$50,000.
 - b. Motion that the following expenses be approved (Bill 1st, Siobhan 2nd), carried:
 - i. Magnet Signs - \$513.00 – 2 signs
 - ii. Bill Johnson - \$237.30 – Canada Post Mailbox
 - iii. Malvina Rapko - \$15.98 – Expenses
 - iv. Hustler Zone 1 – \$2400.00 – Ball Registration (10 teams)

8. President's report – Malvina
 - a. Talking to Karen about the multi-purpose rooms. The City is doing an evaluation of the P3 scholls – of which Willowgrove is considered. Community Associations have not been invited to the discussion.
 - i. Have asked to have the schools dedicate one evening each per year that would be dedicated to WUHCA – this will be brought forward.
 - ii. Have asked for the schools to respect access at 4pm assuming the afterschool program can be accommodated.
 - iii. Levies were collected for the community multipurpose spaces in Willowgrove, however, the multipurpose spaces are being used as another gym for the schools. Concern that the levies collected are not being used for their original intent. Have asked for signage for WUHCA events and a plaque recognizing the space for WUHCA. Response from the City was that WUHCA should pay for this. The group discussed that it may be worth it for WUHCA to pay for the plaques to help with recognition of the space. There are funds available still from the levies that were collected – these are being kept for the purposes of maintenance, etc.
 - b. Going to look into the high school and the library as an option for programming space.
9. Correspondence – Malvina
 - a. Email from EASL teacher at Evergreen – Info session on May 1 to talk about summer / spring programming. Going to let her know we don't have summer / spring programming.
10. Task Force Leader reports
 - a. Vice president – Chrissie - No new update.
 - b. Program coordinators – Ameer / Dana
 - i. Person interested in teaching an art class. Would be interested in teaching intermediate and children – getting space might be an issue. Option for May / June. Would also be interested in teaching in the fall. Dana going to get more information.
 - ii. Possible summer outdoor yoga instructor is interested in trying again this year.
 - iii. If going ahead with these programs, need to go ahead with advertising, etc sooner than later.
 - c. Soccer Coordinators – Heather / Vijay
 - i. Logos cannot be accommodated on the shirts.
 - ii. Fields are still wet and snow covered.
 - d. Softball Coordinator – Shalla
 - i. Going to get pants for the mites players.
 - ii. 109 registrants – a record year.
 - iii. Unable to incorporate coaching as part of the registration
 - e. Basketball Coordinator – Bill - No new update.
 - f. Social Coordinator – Angela
 - i. Earth Day – Leah (Guest) to volunteer her time for earth day. Could push the date later in the year to a time when there is more favorable weather. Could offer for the schools to do the clean up on the 27th and then WUHCA can do their clean up on the 29th. Looking for volunteers 10am-2pm.
 - ii. Hockey Tournament and Dance
 1. June 9th - 10am – midnight.
 2. Looking for volunteers – 50-60 people.
 3. Theme – Jersey
 4. Bar open at 11am. Concession – TJs to provide pizza, going to ask Pink Cadillacs for other food.

5. Looking at sponsorship options.
 6. Selling 50-50.
 7. Asking the schools, etc for tents. No contingency plan for weather.
 8. TJs is in for pizza; Pink Cadillacs hasn't been able to get in touch with them yet. Convenience store and Herbal Time are closed. Dental Clinic may not be open on the weekend but will ask them if they want to donate.
- g. Membership Coordinator – Catherine
 - i. Would like to confirm access to the system. Stacy needs confirmation of membership for the garage sale day.
 - h. Communications / Media Coordinator - Lionel / Stacy
 - i. Garage sale – Organize the advertising for a community garage sale. Did get questions about an option for the condominium. Could have gym space and need to coordinate renting table. Going to keep it the same way as previous years.
 - i. Equipment Coordinators – Kenelm – Not present.
 - j. Rink Coordinator – Scott/Jennifer/Glenda
 - i. Promotional packages ready to go. Put on hold because of Humbolt Broncos related possible donation.
 - ii. Likely waiting until next year.
 - iii. Confirmed with concrete base to allow for year round use but does raise the cost.
 - k. Booking Coordinator – Bryan – Not present.
 - l. Traffic Coordinator – Siobhan – No new update.
 - m. School Liaisons
 - i. Holy Family (Jennifer) – Not present.
 - ii. Mother Theresa (Angela) – None.
 - iii. Willowgrove (Heather) – None.
 - iv. Centennial (Lionel) – Not present.
 - v. Forest Grove (Glenda) – Not present
 - n. On line (Jason) – Not present.

11. New Business

- a. Fun Run – fundraiser. Could be part of our inmotion challenge.
- b. Sum Theatre – could sell freezies and popcorn. Sunday afternoon / early evening requested.

12. Meeting adjourned @ 9:31pm (Siobhan)

13. Motion presented by email on April 24, 2018:

- 1) Due to all WUHCA social committee volunteer efforts being focused on fundraising for a community rink in Willowgrove/University Heights, Fun Day will not occur this year (2018) (Angela 1st, Siobhan 2nd) carried.
- 2) All funds set aside for the 2018 Fun Day will be diverted to the Street Hockey Tournament and Dance. (Angela 1st, Siobhan 2nd) Carried)

Next Meeting: May 14